



HOW TO APPROVE A TOS ROUTE SUBMITTED BY SWA ON THE ATD-2 SYSTEM



Make Sure the TOS Alert Pop-Up Box is Selected in the Settings







Settings to Enable TOS Alert Pop Up Box









When SWA submits a flight for a reroute, a pop-up box will appear on the ATD-2 screen with the callsign of the submitted flight

Click ok on the pop-up box and it will go away

| | ner - DAL TOS | - DAL TOS Operations at 14:40 Z | | | | | | | |
|---|----------------------|---------------------------------|------------------|--|----------------------|---------------|---------------|----------|---------|
| DAL TOS Alerts | | | Search | | | | | | (|
| 💙 🐺 🧮 📋 👫 TOS Departure – Runwa | | | = FO Submitted | | | | | | |
| Flight ID Rwy Dest Route of Flight | New Operator Su | ıbmission | Top CDR I Sav | p Total Num Delay TOS ings OFF Sub | Eligibility State | Coord State | Flight Status | TMI Info | Scratch |
| SWA2418 E13R PIT KDAL.LNDRE5.FORCKEL | SWA2418 | LPIT1N -44 | 1 | Candidate | FO Submitted | Scheduled_Out | 35M FixClsd | | |
| 💎 🐺 🧮 📋 👫 TOS Departure - Runwa | y | e – ATC Appr | oved | | × | | | | |
| Flight ID Rwy Dest Route of Flight | | us Coord S | tate TMI In | fo Scra | tch Pad | | | | |
| TOS Departure - Runway = DAL:13L,DAL:31R,DAL:31R; Coord State = Reroute Filed | | | | | | | | | |
| Flight ID 🔺 Rwy Dest Route of Flight | Dep Gate EOBT ETC | OT Flight Sta | atus Coord | State TMI I | nfo Sci | ratch Pad | | | |
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To approve a reroute, right-click on the flight callsign and choose the route to approve. This approves the reroute request in the ATD-2 system and a notification of the approval is sent to the ATD-2's interface at SWA



White T Changes to a Green T on Timeline







- Next step is to modify the flight plan and enter the reroute into the FDIO (the reroutes will always be a CDR)
- Next step is to relay the new route clearance to the flight crew